

# Non-Executive Directors

Mid Wales Sport Partnership

Candidate Information Pack

PARTNERIAETH  
CHWARAEON  
CANOLBARTH CYMRU

MID WALES  
SPORT  
PARTNERSHIP



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# Letter From The Chair

Dear Candidate,

Thank you for your interest in this exciting new organisation.

In partnership with Sport Wales, the Mid Wales Sport Partnership (MWSP) has been recently established to help more people across the region to enjoy access to physical activity so we can achieve our vision of “*Creating Healthier Communities and Transforming Lives through Active Lifestyles*”.

The move to Regional Partnerships provides us with a unique opportunity to locally address the challenges we face across the Mid Wales region covering Powys and Ceredigion.

MWSP is operating as a company limited by guarantee (with the potential to adopt a charitable status at the right time), within a robust and transparent governance framework. At its heart will be a balanced, inclusive, diverse, and skilled Board which shall be focused on our strategic direction.

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Our board is made up of volunteers who give their time, knowledge and experience to steer the Mid Wales Sport Partnership towards the successful attainment of our strategy.

It is essential that we have diversity of perspective to govern effectively, and to ensure that we continue to be a forward thinking, inclusive organisation that is committed to achieving our vision.

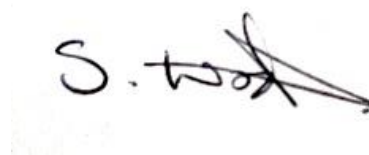
We are recruiting **THREE** innovative people to join our Board of Non-Executive Directors. We are seeking a **Vice Chair**, **Finance Director** and **Non-Executive Director** to help drive the ambition of Mid Wales.

We are keen to hear from anyone who:

- is comfortable asking questions which will help us grow,
- has experience within the above areas,
- brings diverse insight and understanding to discussions with a strong philosophy of equity, inclusion, and diversity.

If you have some time to give and are passionate about physical activity, inclusion and our beautiful region, and would be willing to champion, challenge and support our work, we would love to hear from you.

Sherrie Woolf- Chair Mid Wales Sport Partnership



# Vision and Strategic Objectives

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## Our Vision:

“Creating Healthier Communities and Transforming Lives through Active Lifestyles.”

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## Our Strategic Objectives:

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### 1) People

- Celebrate diversity by being person centred, with a particular focus placed on people who are less active and need additional support to improve their health and wellbeing.
- Create opportunities for people to be physically active/participate in sport at all stages of their lives.
- Support, develop and celebrate our volunteer network and workforce to ensure the future of community physical activity and sport.

### 2) Advocacy and Leadership

- Strategically lead physical activity and sport in the region ensuring the best outcomes for our residents and communities by influencing key stakeholders and delivery partners.
- Seek to increase resources to continuously improve and innovate opportunities for people to be physically active for life.

### 3) Community

- Empower our communities to develop their own approaches to sustain local physical activity and sport.
- Recognise the importance and value of our club structure by continuing to provide the support that enables them to thrive and sustain their contribution to their community and local economy.

### 4) Facilities

- Promote the development of modern, inspiring, world class facilities, including maximising the use of our natural environment, whilst ensuring we also protect it.

### 5) Impact

- Effectively measure and publish our performance to continuously drive improvement and to support future investment decisions.

### 6) Insight and Research

- To be led by our insight, research and evidence to ensure that we invest our time and shared resource into those communities and population groups where there is greatest need.

# Board Roles

Directors of the Mid Wales Sport Partnership are responsible for the overall governance of the organisation. The Board of Directors is made up of a Chair, a Vice Chair (to be appointed), and eight other members. The number of Directors will never be less than four and never be more than ten.

MWSP Directors are elected for an initial three-year term and may then additionally serve a second three-year term.

There are spaces for observers on the Board of Directors, and these individuals have non-voting rights, but can give specific guidance and support to Board in areas where specialist guidance is essential.

We are committed to operating a positive and flexible professional environment and will seek to ensure that we remove any challenges a board member may anticipate or experience in order to fully engage with all MWSP business.

We are seeking a **Vice Chair, Finance Director and Non-Executive Director** to help drive the ambitions of the partnership.

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**These Positions are voluntary and as a Non-Executive Director you will need to be:**

## **Available for Board Meetings, which:**

- are normally 2 hours (with additional time required for preparation)
- happen once every two months initially but working towards every 3 months as the organisation becomes more established.
- are accessible via Teams or Zoom (and face-to-face when possible).

## **Available to attend MWSP events, or represent MWSP at events (as your availability permits):**

- MWSP will cover any travel or subsistence costs which might arise because of attending
- Briefing support will be given if required
- Board members should be available to attend board away days as scheduled

## **Committed to:**

- Act with integrity and upholding the interests of MWSP at all time
- Creating and maintaining positive and productive relationships with stakeholders.
- Uphold and work towards the vision, mission, values, behaviours, and objectives of MWSP and ensuring the organisation continues to work towards these.





# Vice Chair

## Vice Chair Responsibilities:

- Fulfil the duties of the board Chair when they are absent or if that office becomes vacant.
- Assist the board Chair in their duties.
- Lead the appraisal of the Chair.
- Serve on board committees and/ or Chair as requested.
- Work closely with the board chair to transfer knowledge and history.
- Complete special duties as requested.
- Champion the work of MWSP and act as a spokesperson or representative of MWSP where required.



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# Finance Director



## Finance Director Responsibilities:

- Provide strategic financial direction to support the board in meeting its strategic goals.
- Assist the board in identifying, understanding, and managing its financial risks.
- Ensure MWSP is financially robust and sustainable.
- Ensure the board is fully compliant with any statutory and regulatory obligations.
- Ensure MWSP achieves high standards of financial governance and transparent decision-making.
- To be an authorised signatory for the board.
- Candidates to have at least 5 years financial management experience. It is desirable for candidates to have accountancy experience.

# Non-Executive Director



## Non-Executive Director Responsibilities

- Providing efficient and effective strategic leadership of Mid Wales Sports Partnership (MWSP)
- Leveraging of networks to support fundraising, organisational and business development.
- Agreeing a schedule of matters specifically reserved for major decision-making by the Partnership Board.
- Ensuring MWSP complies with relevant legal and governance requirements.
- Promoting prudent and effective management of organisational resources (Financial and human).
- Ensuring there are strategies and policies in place that will support the objectives of MWSP.
- Developing and monitoring risk, internal controls and systems that are transparent and accountable to stakeholders.





# Recruitment Process

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## How to apply:

Thank you for your interest in contributing to the success of the Mid Wales Sport Partnership.

Please send through an Expression of Interest by **Monday 24<sup>th</sup> March 2025 9am** which includes:

1. Your **up-to-date CV** detailing your professional experience, background and any other relevant information that supports your application.
2. A **cover letter** or video outlining how your skills, knowledge and experience would:
  - Contribute to the Mid Wales Sport Partnership Board
  - Support the development of the board, while helping make decisions that will drive the partnership's ambition and growth

**For an informal discussion and/or to apply please contact Gemma Cutter (Regional Director, Mid Wales Sport Partnership):**

Via email: [gemma@mwsp.cymru](mailto:gemma@mwsp.cymru)

Or telephone: 07950 476 196

If you would like to receive this information in an alternative accessible format, please contact [gemma@mwsp.cymru](mailto:gemma@mwsp.cymru) and let us know what format is preferred.



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Application Deadline: **Monday 24<sup>th</sup> March 2025**