

Community Chest Scheme Guidance



Maximum Grant	£1,500
Minimum Grant	At the discretion of the Community Chest panel
Payment Profile	100% upfront payment via BACS
Applicant contribution towards the project	Expectation for the applicant to contribute the shortfall if the total project costs exceed £1,500
Purpose of Grant	<ul style="list-style-type: none"> • Increasing participation • Improving Standards
Who can apply	<p>Any group that holds an account (be it a Bank, Building Society or Credit Union account), in their organisation's name. You'll probably be one of the following:</p> <ul style="list-style-type: none"> • Sports Club or Association • Youth Club • Community Group
Who cannot apply	<ul style="list-style-type: none"> • Primary / secondary schools arranging activities for their pupils • Individual members of the public • Local Authorities • Organisations whose proposed project has already started
Affiliation to a National Governing Body of Sport	<p>Sport Wales recommends that you organisation is affiliated to your National Governing Body of Sport.</p> <p>In the interests of safety, organisations that take part in certain sports must be affiliated to the recognised governing body – for a list of these sports please see our website</p>
What can be funded?	<ul style="list-style-type: none"> • Projects that deliver increased participation and improve standards • Additional equipment to support growth in membership or increasing standards • Coach education and volunteer development • Initial facility hire and instructor costs for new sessions – up to 20 weeks or sessions

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<p>What can't be funded</p>	<ul style="list-style-type: none"> • Personal items of equipment or kit • Catering and hospitality • Medals, certificates and trophies • Domestic and foreign tours • One-off events with no links to ongoing activities • Day-to-day running costs • Projects that have already started • Projects where the activity takes place outside of Wales • Insurance / League fees / affiliation / activities deemed part of the "core" business of the applicant • Projects that are considered to be part of an organisation's normal day-to-day running costs • Physical activities such as gardening, DIY, environmental improvements, performance dance or circus skills • Maintenance, repair or replacement of current equipment or facilities (however consideration will be given to replace equipment that no longer complies with current legislation) • Memberships, affiliations or registration fees
<p>Monitoring</p>	<ul style="list-style-type: none"> • All projects to complete a Project Completion Report (PCR) form • All projects will be subject to a 5% random sample and /or hand-selected for monitoring
<p>Grant Conditions / Restrictions</p>	<ul style="list-style-type: none"> • An organisation can submit more than one application but they must not exceed the maximum grant per year • Organisations cannot apply for another grant until their previous grant's Project Completion Report (PCR) form has been returned and approved at panel
<p>Before submitting your Application....</p>	<p>Please make sure that you:</p> <ul style="list-style-type: none"> • Have explained clearly in your application form what you are planning to do and why • Have ensured that the project start date is correct as we cannot fund any projects that have already started • Are affiliated to the correct National Governing Body of Sport if your sport is a high risk sport • Are REPs registered if your project contains a fitness element – for more information on REPs registration please click here
<p>Further Information</p>	<p>Please contact your relevant Local Authority Grants Officer (LAGO) - for a list of contact details please click here</p>